



# Film Industry Financial Incentive (FIFI) Production Reimbursement Form

Title of Production: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Accounting Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

1. Total dollar amount spent in Wyoming including labor: \$ \_\_\_\_\_
2. Total dollar amount spent on payroll: \$ \_\_\_\_\_
3. Total number of Wyoming crew members hired: \_\_\_\_\_
4. Total number of prep days: \_\_\_\_\_
5. Shoot dates: \_\_\_\_\_  
Start date: \_\_\_\_\_  
End date: \_\_\_\_\_
6. Total number of shoot days: \_\_\_\_\_
7. List of all Wyoming cities/towns used for locations:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Total amount of requested reimbursement: \$ \_\_\_\_\_  
(Total dollar amount spent in Wyoming X rebate percentage from contract \_\_\_\_\_ %)

In a three-ring binder please make this form the first page. On the second page please make a table of contents to include the tab list provided on this form. Include totals for each section and a grand total of the reimbursement you are requesting.

“Qualified expenditures” mean expenditures for goods purchased or leased or services purchased, leased or employed from a vendor or supplier who is located and doing business in this state if the expenditure was made in this state and was made for a qualified production. All qualified expenditures must have **itemized** receipts. Alcohol does not qualify for reimbursement. Qualified expenditures for which reimbursement may be made are limited to:

## Tab 1 – Salaries and employment benefits

- **MUST include proof of residency for each resident hire (Valid WY driver’s license; WY identification card or WY voter registration card)**
- Copy of actual paychecks or payment to payroll company with supporting report for payroll paid by payroll company on your behalf
- Copy of payment made for payroll liabilities with supporting documentation reports

## Tab 2 – Rent(s)

- Can be real and/or personal property located in Wyoming used in the production

## Tab 3 – Preproduction, Production & Post-Production

- Digital media effects services provided in the state

## Tab 4 – Set Construction

- Any costs incurred purchased in the state for set construction

## Tab 5 – Other

- Used for any other receipts you have for money spent in the state of Wyoming

*If you have any questions about this form or reimbursement, please contact Anita Benton at 307-777-2856 or [anita.benton@wyo.gov](mailto:anita.benton@wyo.gov)*

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